

Project Manager

REF NO: HES/0072/LIV

CONTRACT: Permanent full time staff

GEOGRAPHICAL AREA: England - UK

JOB SUMMARY:

HE Simm are looking for enthusiastic and experienced Project Managers to join our team. This is a fantastic opportunity for an experienced Project Manager to support the business in the delivery of projects at one of the fastest growing Mechanical and Electrical companies in the UK.

The role of Project Manager will be to manage all aspects of the mechanical, electrical and plumbing installation on the allocated projects including management of the project commercial team. They will ensure that operations on site are carried out, in accordance with business procedures, in a safe manner, with due consideration to the environment, to the required quality and delivered beyond client expectations. They will have an objective and proactive approach to interaction with the client and build, maintain and develop a meaningful relationship with our stakeholders.

EXPERIENCE:

- Ideally at least 5 years managerial experience in a similar role with a national MEPH contractor
- Proven track record of depth of experience in given field of expertise.
- Good understanding of MEP technical issues.
- Experience in managing a team
- Project delivery range from 5 million – 30 million

QUALIFICATIONS:

- Demonstrate experience in a similar role.
- Ideally a degree in appropriate discipline (a minimum of a HNC is expected) or appropriate trade qualifications"

RESPONSIBILITIES:

- Managing Health & Safety on site through the production, implementation and management of the project HESQ Plan
- Full responsibility for the effective management of various projects across the UK.
- Managing multiple teams of site operatives
- Managing projects to completion on time, within budget, and to high standards of quality.
- Management and delivery of projects in line with client expectations and specifications
- Build and maintain customer relationships.
- Strong consistent operational delivery ability
- Management of suppliers and sub-contractors as required
- Contract tender and delivery programming
- Management of all commercial aspects to the project

- Review of the Estimate/Tender for the project, in conjunction with the project team, to fully determine and understand the conditions, requirements, deliverables, risks and liabilities of the works as defined and awarded by the Client.
- Early assessment of meaningful innovative solutions
- Produce and maintain Design Management plan and monitor as required scheme approval and construction drawing status
- Assessment and organisation of the resources necessary to execute the project in a safe, efficient and profitable manner.
- Ensure the efficient production of the engineering through to installation information in accordance with project conditions and requirements, taking account of the CDM regulations and other statutory requirements and the client's safety, quality and programme requirements. Fitness for purpose and ease of maintenance is to be considered.
- Ensure the accurate and efficient provision of progress and productivity reports weekly and monthly to senior management. Access and handover records are to be maintained.
- Ensure the accurate and efficient provision of Contract Valuation Performance reports monthly to senior management in accordance with company procedures.
- Attend internal project close out meetings and implement any improvement measures that arise.

PERSONAL ATTRIBUTES:

- Good Commercial acumen
- Team player and a strong communicator
- Experience in leading a team
- Proactive and forward thinking
- Highly motivated, good work ethic and enthusiastic
- Strong negotiating skills
- Confident and articulate
- Thorough, methodical with keen attention to detail
- Highly organised
- High personal integrity
- Able to communicate at different levels and situations and influence people
- Able to perform consistently
- Approachable and good interpersonal skills
- Highly professional
- Innovative and creative mind - thinks about the best way to provide information in a clear and concise manner
- Able to meet deadlines
- Accepts change and new ideas

REMUNERATION PACKAGE:

On request

Due to the changing nature of our business, the Company reserves the right to alter the content, tasks and responsibilities of this job description to reflect changes to the job, without altering the general character or level of responsibility. All staff are therefore expected to work in a flexible way when the occasion arises where tasks are not specifically covered in the Job Description have to be undertaken. HE Simm are an equal opportunities employer.